

HAYDUK LUMBER AND HARDWARE

Position: **Retail Associate**

Duties:

- Greet customers upon entrance to the building and assess their needs
- Answer inbound calls from the customer in friendly manner
- Tidy and stock shelves with inventory
- Operate Spruce Point of Sale system after completing training
- Complete payment from customer via cash, debit or credit
- Be knowledgeable about the product in the store
- Drive repeat business by providing excellent customer service

Salary:

\$18 per hour

You will be paid on a twice per month basis (on the nearest business day to the 15th and last day of the month) via direct deposit. Your first deposit will be determined by your start date.

Benefits:

You will be required to participate in the Desjardins benefit program effective **3 months from date of hire**. Benefits include Medical, Dental, Vision Care, Critical Illness and Life and Long-Term Disability. Please note, you may only opt out of Medical, Dental and Vision benefits if you can show proof of other coverage. Please ask if you need further clarification.

Start Date:

June 2025

Working Hours:

8:00am-5:00pm or 9:00am-6:00pm (8 hours per day), 3 days per week Monday through Friday and 9:00-5:00pm on Saturday. You are required to work 2 Saturdays per month. You are entitled to a half (1/2) hour unpaid lunch break. Note: Additional hours may be required to fulfill the requirements of your job.

Vacation:

You will accrue vacation pay at a rate of 4% per pay period and are entitled up to 10 days of paid vacation per calendar year, based on your accrual rate.

Sick Time:

Any sick days taken are without pay, unless you choose to use your vacation pay.

Statutory Pay:

After 30 working days, an employee is entitled to Statutory Pay, if the holiday falls on a normal working day. Please note, that if an employee is absent from employment without consent of the employer on the employee's last regular working day preceding, or first regular working day following, the general holiday, they are not eligible for holiday pay.